

**POLICY AND RESOURCES COMMITTEE****1 June 2009**

Committee Members Present: Cllrs J Tucker (Chairman), Mrs S Boakes, D Brown,  
D Keeley, Miss A Moloney, L Withey

Council Members Present: Cllr J Atkins  
Mrs S Hunter (Town Clerk)

1. Apologies for absence  
Apologies were received from Cllrs Mrs B Brown, C Block and B Garlick.
2. Declaration of Interest  
Cllr Miss Moloney – Community Association.
3. Matters Arising from the Minutes of the Meeting held on 27 April 2009
  - 3.1 STC will receive the new truck in June under a rental agreement.
  - 3.2 Item 11.1 – the Clerk will liaise with Dr Ashbee to ensure that the forms have been received for rate relief on the museum.
  - 3.3 Item 4.3 – the hedge at the Cricket Meadow has been cut back.
4. Questions from the public  
There were no members of the public present.
5. Financial Review  
The Clerk presented the financial review.
 

General Reserve	£126444.74
Capital Reserve	£89038.00
Total Funds	£215482.74

A copy of the full report is in the Office for perusal.  
Cllr Atkins questioned how the Section 106 money for the play equipment at Woodlands Farm should be spent. The Clerk explained that this can only be spent on the Woodlands Farm play equipment.  
Cllr Miss Moloney suggested that if Cllr Atkins is unhappy with this, he should contact the Borough Council to discuss.
6. Audit Trail – Report from Cllr Atkins  
Cllr Atkins raised two questions:
  1. Should STC be paying rates for the Brookland Lake Café building as it is empty?
  2. Should the fishermen be paying the rates for the Lake?

The answer to the first question is no, and a letter has been sent to TMBC.  
The answer to the second question is yes, and an invoice has been sent to the fishing club.
7. Requests for Donations under Section 137  
There were no requests for donations.
8. Sign Off the Annual Return  
The Internal Auditors report has been received and the audit form signed by the Chairman of Policy and Resources, Cllr J Tucker.  
The Clerk explained that an anomaly had occurred on the accounting programme, which has been corrected by the programme designer.

9. Repair work / maintenance at Town Hall  
The Clerk has received one quotation to install a door from the Devonshire Room into what is currently the police office. More quotes will be sought after. A quotation of £110 has been received to clean out and repair the guttering at the rear of the building, and to clean the moss from the porch roof. An inspection of the upstairs window would also be included. It was agreed to proceed with this work.
  
10. Angle Iron Gate for Birling Lands Allotments  
The cheapest gate to date is £485 and the posts will cost £108 each. The Clerk is still looking for other quotes.
  
11. Correspondence
  - 11.1 Cllr Withey will attend the Scout AGM on 5 June 2009 at 7 pm.
  - 11.2 Cllr Mrs S Boakes will attend the Volunteer Service 30 year celebration at Tonbridge Castle on 23 June 2009.
  
12. Any other items which the Chairman has decided are urgent owing to special circumstances  
There were no other items.

The Chairman moved that the press and public be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted.