

POLICY AND RESOURCES COMMITTEE**27 July 2009**

Committee Members Present: Cllrs J Tucker (Chairman), Mrs S Boakes, Mrs B Brown, C Block, D Keeley, Miss A Moloney.

Council Members Present: Cllr J Atkins, Mrs D Crook and Mrs B Keeley
Mrs S Hunter (Town Clerk)

Members of the Public Present: Mr Hickmott, Mr O'Connell, Mr & Mrs Allchin.

1. Apologies for absence

Apologies were received from Cllrs D Brown, B Garlick and L Withey.

2. Declaration of Interest

Cllr Ms A Moloney – Community Association.

Cllr Mrs D Crook – Community Association.

3. Matters Arising from the Minutes of the Meeting held on 1 June 2009

- 3.1 Item 10. – Angle Iron Gate for Birling Land Allotments – The clerk is waiting for further quotes to arrive. Perhaps this can be agreed at the next meeting.

The Chairman announced there would be an extra item discussed at item 12 – Covers for goal post holes.

4. Questions from the public

- 4.1 Mr Allchin asked if STC would approach Berkeley Homes and Tonbridge & Malling Borough Council, regarding the clause in tenancy and purchase agreements for the development at Holborough, preventing work vehicles parking at the development. This creates parking problems in Holborough Road, as residents of the new development park their vehicles there instead, causing difficulties for the residents of Holborough Road.

STC will approach both, to ask if this situation can be resolved.

- 4.2 Mr O'Connell expressed disappointment regarding the Gym, and after discussion the Committee requested that Mr O'Connell apply for a grant from STC towards equipment when he has a better idea of how much any new equipment would cost.

- 4.3 Mr Hickmott raised concerns regarding the 'kissing gate' at the entrance to Nevill Park. Disabled persons using motorised scooters are unable to enter the park. STC will ask the Borough Council if there is a way to allow disabled people access, while preventing motorcycles from accessing the park.

- 4.4 Mr Hickmott thanked STC for the use of the Cricket Meadow and equipment for the Jazz/Beer Festival. Mr Hickmott requested permission from the Council to hold the event again next year on 3rd July 2010, so that he can book a Jazz band in advance, as this year's band could have been better. A donation of £100 raised at the event was given to the Twinning Association. The Chairman thanked Mr Hickmott for another successful Jazz/Beer festival, and the committee agreed to this taking place again next year.

5. Financial Review
The Clerk presented the financial review.
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|-----------------|------------|
| General Reserve | £85399.67 |
| Capital Reserve | £88240.83 |
| Total Funds | £173640.50 |
- A copy of the full report is in the Office for perusal.
6. Audit Trail – Report from Cllr Tucker
Cllr Tucker carried out the audit trail, and inspected two payments, and found the accompanying paperwork to be in order.
7. Requests for Donations under Section 137
Cllr. Moloney asked the committee if they would consider giving a grant under section 137 as a bridging payment, to the Community Association to assist them with the extra cost they will incur by taking on the new build at Potyns, e.g. Key Cutting.
Recommendation to give a grant of £200 to the community association under sec 137.
Cllrs Mrs D Crook & Ms. A Moloney did not vote on this subject.
There were no other requests for donations.
8. Review of Standing Orders / Financial Regulations
After some discussion it was agreed that a sub committee would review the standing orders and financial regulations in detail and report back to the committee at a later date.
Cllrs Mrs B Brown, Ms. A Moloney and D Brown would form this sub committee.
9. Repair work / maintenance at Town Hall
The clerk has made several requests for quotes for the window to be repaired and only one reply has been received to date.
Recommendation to appoint Graeme Levett Carpentry, to carry out the work, due to the need for the repair before the winter.
10. Swine Flu Strategy
Tonbridge and Malling Borough Council's leisure services are aware that Snodland is a burial authority, and they will update with any information necessary. The society of Local Council Clerks will also pass on any relevant information as they receive it.
Kent County Council is in the process of preparing a strategy for an increase in burials if required.
11. Correspondence
- 11.1 Winch & Winch solicitors are holding a copy of the section 38 agreement for Catts Alley, which has now been adopted by KCC Highways.
The clerk will write and request the section 38 agreement is returned to the Town Council to be held in the archives.
- 11.2 An invitation to the opening of the new play equipment at Leybourne Country Park on Saturday 1 August 2009 between 10 and 12 has been received.
Cllrs Boakes and Moloney are attending as Borough Councillors, and Cllr Block will attend on behalf of the Town Council.

- 11.3 A temporary speed indicator will be placed in the Malling Road near the entrance to Catts Alley, to reduce speeding traffic in this area.
- 11.4 A letter from Smurfit Kappa agreeing to pay for the extra door and cladding to protect the electricity cupboard area at the new build at Potyns has been received. The external lighting requested is not part of the remit.
The clerk has found some solar powered intruder lighting on the internet that may be a possibility.
Recommendation to purchase one light at a cost of £45.95 (excl) Vat, as a trial, and if it proves to be good value STC may consider purchasing more.
- 11.5 A request to place a memorial bench at the Cemetery has been received from Mr Lovett.
The committee agreed to a bench being placed in the cemetery subject to the area next to the graves being available.
- 11.6 A quote of £225 to place the notice board on the other side of the by pass, has been received from Loughman Building & Civil Engineering Contractors.
Recommendation to accept this quote as they are a Kent Highways approved contractor.
12. Any other items which the Chairman has decided are urgent owing to special circumstances
When goal posts are removed a lockable cover should be placed over the hole preventing a trip hazard.
The Clerk will investigate where these can be purchased from.

The Chairman moved that the press and public be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted.