

**POLICY AND RESOURCES COMMITTEE**  
**2 MARCH 2009**

Committee Members Present: Cllrs J Tucker (Chairman), Mrs B Brown (Vice  
 Chairman) C Block, D Brown, B Garlick, D Keeley,  
 Ms K Woolley, Miss A Moloney, L Withey  
 Council Members Present: Cllrs J Atkins, Mrs B Keeley  
 Mrs S Hunter (Town Clerk)

1. Apologies for absence  
 Apologies were received from Cllr Mrs S Boakes
2. Declaration of Interest  
 Cllr Miss Moloney – Community Association.
3. Matters Arising from the Minutes of the Meeting held on 26 January 2009
  - 3.1 Item 3.1 – Lease for the Police Office – The Clerk received an email from Chief Inspector Dave Pate saying he would speak to Liz Diment and push for an answer. An answer has not been received to date, and the Clerk will continue to follow this up, and also re-iterate that STC are very keen to have the police here.
  - 3.2 Item 9 – Tree works at the Cemetery – The trees have been trimmed and cut back and the Cemetery is looking very nice.
  - 3.3 Item 5 – The shower and sink for the Cemetery Lodge – TMBC has been invoiced for the grant towards this project.
  - 3.4 Item 13.1 – ‘The War Memorial Trust’ should have capital letters.

It was agreed the minutes are correct.

4. Questions from the public  
 There were no members of the public present.
5. Financial Review  
 The Clerk presented the financial review and a bank reconciliation (copy held on file).  
 Cllr Baldock returned Cllr Atkins’ Book, which has now been passed to Cllr Garlick.  
 Raising of Capital will be placed on Part II of the next Policy and Resources agenda.
6. Audit Trail  
 Cllr Keeley called into the Office and checked three items, the Clerk produced the relevant paperwork and Cllr Keeley found everything to be in order.
7. Requests for Donations under Section 137  
 There were no requests for donations.
8. Acceptance of Financial Risk Assessment  
 Risk - failure to review leases to be included. The Clerk will contact the auditor to see if Charities should be included.

RESOLVED to accept the financial risk assessment to include the addition.

9. Street Lighting Contract

RESOLVED – PFL to carry out the lighting maintenance on a one year contract to begin with  
Divide up STC lighting stock and have a third of the bulbs changed over a three year rolling period.

10. Request from Chamber of Commerce for Council to pay for stage etc for the festival and they will reimburse

The Committee agreed to this, as this has been the practice in the past.

11. Correspondence

11.1 Letters from STARA and WI have been received regarding the increase in the hire charges for the Devonshire Rooms.

There has been no increase for some years in the hire charges, and due to the increase in fuel prices, and other running costs, an increase has been necessary. Age Concern provides a much needed service to the community, and they receive donations to carry out this work.

The Committee agreed not to change their decision regarding the hire charges for STARA and WI.

11.2 A KALC finance training course will take place on 24 March 2009 at Tenterden. The Clerk is unable to attend as she is on annual leave. If any Councillors would like to attend, please contact the Clerk for details.

12. Any other items which the Chairman has decided are urgent owing to special circumstances

There were no other items.

The Chairman moved that the press and public be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted.