

## Snodland Town Council – Amenities and Recreation

23 January 2020

Committee Members present:	Cllrs Mrs D Crook (C), Mrs A Barden (VC), Mrs J Ayers, Mrs S Bell, P Hickmott, W Mallard and Mrs K Mordecai-Woolf
Council Members present:	Mrs K Sowten (CEO) and Miss E Jones
Members of the public:	None

1.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Cllrs Mrs D King, Mrs N Misy and A Keeley.</p>
2.	<p><u>Declaration of Interests</u></p> <p>There was one declaration of interest from Cllr Mrs K Mordecai-Woolf with regard to item 7.</p>
3.	<p><u>Minutes - To agree the minutes of the meeting held on 28th November 2019</u></p> <p>The minutes of the meeting held on 28<sup>th</sup> November 2019 were agreed as a correct record.</p>
4.	<p><u>Questions from the public</u></p> <p><i>Pursuant to Standing Order 3 e &amp; g Members of the public may take representation, answer are advised that they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.</i></p> <p>There were no members of the public present.</p>
5.	<p><u>Snodland Goes Cleaner</u></p> <p>The CEO showed the Committee a picture of the most recent litter pick using the overhead projector. The next litter pick was due to be held on <b>Saturday 1<sup>st</sup> February at 11.00am</b> at Willowside. The CEO explained to the Committee that the the Council were responsible for emptying the bins which were located around the parks and that the rest were the responsibility of TMBC. The bin located at the train station was also overflowing and the CEO advised that it was the responsibility of either Arriva or South Eastern Railways.</p> <p>A question was raised about the schools involvement with the litter picks and it was suggested that pictures of their litter picks could be displayed on the notice boards along with the litter pick schedules.</p>
6.	<p><u>To receive a report on the Allotment Advisory Committee – 20<sup>th</sup> January 2020</u></p> <p>The CEO advised that she chaired the meeting and a copy of the minutes were displayed via the projector. The following recommendations were put forward to the Committee to resolve:</p>

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0573	<ul style="list-style-type: none"> <li>Water butts should be installed when a shed is erected in order to conserve water (as stated in the tenancy agreement). The CEO will check if this should also apply to greenhouses.</li> </ul> <p><b>RESOLVED</b> – to agree that if tenants do not install water butts with the erection of a shed, a £25.00 annual charge would be incurred. This would be rolled out next year and information sent with the rental increase notice;</p>
0574	<ul style="list-style-type: none"> <li>The CEO advised that the annual allotment rental charge needed to be increased in order to give tenants a year's notice.</li> </ul> <p><b>RESOLVED</b> – to increase the rent by 25 pence per rod annually for the the next 5 years with effect from February 2021.</p> <p>The CEO updated the Committee with progress on the ditch. She advised that the ditch needed to be extended in order to meet the Highways drainage pipe. This would be carried out in the Spring with the use of the digger. The CEO advised the Committee that land owners have the legal responsibility to maintain ditches.</p> <p>The CEO reported that tenants' children were accessing the Sloughfields allotment site (Recreation Ground) as a thoroughfare and she advised that she would write to these residents explaining that this was prohibited.</p> <p>The CEO invited the Committee to the forthcoming AGM (<b>Wednesday 1<sup>st</sup> April at 7.00pm at the Council offices</b>) to give them an opportunity to meet some of allotment tenants.</p>
0575	<ul style="list-style-type: none"> <li>The CEO advised the Committee that a request had been put forward for the allotment advisory committee to hold a small float to purchase sundry items needed for the allotments. It was agreed that in order to monitor expenditure, that requests be authorised by the CEO.</li> </ul> <p><b>RESOLVED</b> – to devise a list of allotment items that can be reimbursed for the allotment advisory committee's information and that all requests should be authorised by the CEO.</p> <p>The CEO advised the Committee that the Sloughfields site have set up and paid for their own 'community plot' where social gatherings and events are held throughout the year.</p> <p>The idea of a Community garden was raised but it was stated that this had been run before but without much success.</p>
7.	<p><u>To consider and discuss a request for exclusive use of the Devonshire Rooms</u></p> <p>The CEO reported that she had received a letter from the Manager of the Devonshire Rooms Pre-school requesting if they could acquire the sole occupancy of the Devonshire Rooms. The CEO read out the the letter to the Committee and explained the structure and current arrangements that were in place for the day to day running of the business and the hire of the hall to groups in the evenings (copy of report on file). It was suggested that two of the regular groups would be approached and advised that the Moyeuve-</p>

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0576	<p>Grande suite would be available as an alternative location for their meetings. The third group, who use the hall intermittently would be approached, firstly if they could find an alternative location, and failing that, the Council agreed to hold their Council meetings in the Council Chamber on the proviso that the Council had priority should the need arise.</p> <p><b>RESOLVED</b> – to allow the Devonshire Rooms pre-school to acquire the sole occupancy of the Devonshire Rooms hall.</p>
8.	<p><u>To consider and discuss flood lights at the 3G pitch with a view to upgrading to LED</u></p> <p>The CEO advised that in order to reduce costs and carbon emissions, that consideration be given for the lighting on the 3G pitch be switched from wattage Lights to LED Lights. The CEO advised that the lighting was only used for the winter months. The CEO presented a report detailing the estimated cost to replace the light fittings and a cost comparison to the existing lights and the cost of replacing each light (copy of report on file) and reported that there was sufficient funding in the streetlighting fund to carry this out. The CEO advised that if the Committee were in agreement, she would obtain 3 quotes for the work to be put forward to full council for approval.</p> <p><b>RECOMMEND</b> – to change the light fittings on the 3g and obtain 3 quotes to be put forward to full council for approval.</p>
9.	<p><u>Correspondence</u></p> <p>There was no correspondence.</p>

There being no other business, the meeting closed at 8.34pm.