

Snodland Town Council – Policy and Resources

6 October 2022

Committee Members in attendance:	Cllrs D Lettington (VC), P Hickmott
Non Committee Members in attendance:	
Committee Members Absent with apologies:	Cllrs J Butterfield (C), Mrs S Bell, Ms D King, Mrs N Misy, Mrs K Mordecai-Woolf, W Mallard and Mrs S Shaw
Committee Members Absent without apologies:	
Council Staff Present:	Mrs K Sowten (CEO)
Members of the public:	None

1.	<p><u>Apologies for absence</u></p> <p>see above</p> <p>Due to the meeting not being a quorum all matters in the meeting will be referred to full council for ratification.</p>
2.	<p><u>Declaration of Interests</u></p> <p>None</p>
3.	<p><u>Minutes - To agree the minutes of the meeting held on 25 August 2022</u></p> <p>The minutes of the meeting held on the 25 August 2022 were agreed as a true record.</p>
4.	<p><u>Questions from the Public</u></p> <p><i>Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes</i></p> <p>There were no members of the public present</p>
5.	<p><u>Audit Trail to be given by a Councillor</u></p> <p>Cllr Lettington carried out an audit in relation to the Allotments.</p>
6.	<p><u>Financial Review</u></p> <p>A copy of the financial review was sent out to members of the committee prior to the meeting, a copy is available on file.</p> <p>The CEO advised of an advanced notice of gas price changes received for the Devonshire Rooms. The current contract is on an auto rollover tariff from 1 November 2022 The new standing charge will be 27.6p (per day) not change from the current rate. The new unit rate will be 28.9p, (per KWH) the current</p>

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	<p>rate is 9.43p (per KWH). This is a variable rate and subject to change at any time. A fixed rate of 27.62p (per KWH) has been offered with the standing charge remaining the same at 27.6p (per day). Our broker is looking to see if there are any cheaper options.</p> <p>The CEO advised that based on these renewal figures the gas cost has tripled and will have a major impact on the budget.</p> <p>RECOMMENDED to allow the CEO to accept the best possible rate on a fixed one year term once the broker has come back with figures.</p> <p>A copy of the Aged Debtors report was sent out to members of the committee prior to the meeting, a copy is available on file with no major issues to report.</p>
7.	<p><u>To accept a quote for a replacement top control unit on the lift.</u></p> <p>Following a call out to the lift not working on the upper level, the engineer removed the top control unit and found various areas of rusting on components and small PCBs within the unit and recommended a replacement unit. The cost to supply and fit the replacement top control unit is £1277.16 plus VAT</p> <p>RECOMMENDED to accept the quotation from the company currently contracted to service the lift for the replacement top control unit to the lift of £1277.16 plus VAT</p>
8.	<p><u>Correspondence</u></p> <p>None</p>
	<p>THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to withdraw.</p>
9.	<p><u>To consider the tenancy relating to Peridise Café (Brooklands Lake)</u></p> <p>RECOMMENDED to accept the prospective tenant for Peridise Café (Brooklands Lake) having reviewed and received a credit check.</p>
10.	<p><u>To receive an update relating to the Pavilion Café</u></p> <p>The CEO updated the Committee of the current position regarding the Pavilion Café and advised of the revised rent due from October 2022.</p>

There being no other business, the meeting closed at 8:35