

Snodland Town Council – Full Council Minutes

3 August 2023

Councillors in attendance:	Cllrs Ms D King (C), Mrs S Bell (VC), Mrs K Mordecai-Woolf (DVC), A Bennison, Mrs D Crook, P Hickmott, Miss V Lawrence, W Mallard, G Miners and D Morgan
Other Council Members in Attendance:	Mrs K Sowten (CEO)
Others in Attendance	4 members of the public
Councillors Absent with apologies:	Cllrs D Lettington, Mrs N Misy
Councillors Absent without apologies:	Mrs V Barker, Mrs J Ayers
Other Apologies:	County Cllr Mrs S Hohler

1.	<u>Apologies for absence</u> See above.
2.	<u>Declaration of interests</u> Cllr D Crook & Cllr P Hickmott on Agenda Item 11
3.	<u>Report from the Neighbourhood Police Team</u> The Council members had received an E-Watch report prior to the meeting. The CEO advised the council that the local beat officer will be carrying out speed checks in the area and welcomed information on areas which may be of concern.
4.	<u>County Councillor's Report</u> In the absence of the County Councillor a report had been distributed prior to the meeting which reported on <ul style="list-style-type: none"> • A visit to Swaleside Prison on the Isle of Sheppey to thank the two KCC librarians who won a national award for the amazing work they have done helping prisoners to enjoy the huge selection of books available. • Helping several anxious families from Snodland, facing delays due to the volume of applications for places in special schools for September. • Season tickets for school buses are the same price as last year and are available to buy until the 13th of this month. • 8 of our Country Parks have been awarded Green Flag status so do check to see what events are planned for the rest of the summer. • has written to the Highways Manager to ask him to meet to discuss the overgrown state of vegetation at the Ham Hill entrance to the town and the need for the improvement of the street furniture. And for a plan for the way forward. • The government, not KCC, do pay for Operation Brock (and the Dover Traffic Access Protocol (TAP), freight parking at Ashford and other interventions as

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	<p>needed.</p> <ul style="list-style-type: none"> Concerns with regards to drainage from the road drains in Orchard Way and has provided the CEO with contact details for the water expert.
5.	<p><u>Questions from the Public</u></p> <p>Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.</p> <p>Members of the public raised concerns regarding agenda Item 14 amendment 55 waiting and on street parking at Holborough Road</p> <p>There concerns includes –</p> <p>Inability to park along Holborough Road</p> <p>Commercial vehicles from Holborough lakes parking in Holborough Road, to the extent that they park private vehicles during the day to save a space and then transfer to the commercial vehicles when they return home</p> <p>Residents have made efforts to ensure that parking does not obstruct the road</p> <p>Adding 60m of yellow lines equates to approximately 12-13 cars and this will just exasperate the problem in an already impacted area and move the problem into neighbouring roads.</p> <p>There is pavement both sides of the road and if one side was removed this would allow a clearer route through,</p> <p>The current proposal is causing anxiety and stress for a number of residents, and making them a prisoner in their own homes as they are unable to park when they return.</p> <p>The waste ground opposite could be surfaced and used as an overflow.</p> <p>A Member of the public raised concerns regarding 8.3 Amenities and Recreation - Recreation Ground. Would request that the play equipment is not removed from the rec without a plan in place to replace it. It was mentioned at the amenities meeting that the bins would be emptied on a regular basis and this is not happening.</p>
14.	<p><u>To consider and comment on amendment 55 waiting and on street parking at Holborough Road</u></p> <p>The Chairman moved agenda item 14 forward.</p> <p>The Councillors considered the amendment 55 waiting and on street parking at Holborough Road and made the following comments –</p> <ul style="list-style-type: none"> Councillors are aware of the concern relating to Holborough Lakes residents parking in Holborough Road. The proposal was bought in by KCC following concerns from the emergency services regarding access for emergency vehicles, which was unable to get to the cul de sac at the end of Holborough Road due to parked cars on both sides of the road. Two areas are being proposed on the Northern and Southern section of

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1085	<p>Holborough Road and the councillors felt that the area on the southern section was unnecessary.</p> <ul style="list-style-type: none"> • Tarmac have been approached on numerous occasions regarding the area of waste land and the council have been turned down. • If tarmac did offer any solution utilising the small piece of wasteland, there would be no policing of the area and again residents from other areas would use the land. • The council acknowledged the residents' concerns, but pointed out that they are only consultees and this decision is made by the Joint Transportation Board. • If these yellow lines are installed it will just continue to move the problem into neighbouring roads. • If parking permits were requested, then funding from these permits go directly to TMBC. Parking permits do not guarantee a space for each resident. • Councillors reiterated that residents should put their own objections into KCC to ensure that their voices are heard. <p>RESOLVED to accept the most northern part where the road is narrower and reject the southern section for amendments to waiting and on street parking at Holborough Road.</p>	
6.	<p><u>Chairman's Announcements</u></p> <p>The chairman requested assistance for Road closures for Remembrance Day Parade. Cllrs Hickmott and Morgan offered their services. In consultation with the CEO, the Chairman requested that this agenda item is removed as it can be covered under Councillor or CEO reports.</p>	
7.	<p><u>To resolve the Minutes of the Full Council held on 29 June 2023 (pp21-26) are a correct record.</u></p> <p>Cllr Morgan noted that his name had been duplicated in the attendance.</p> <p>RESOLVED to amend the minutes to remove the duplication of Cllr Morgan and accept that they are a true record of the Full Council held on 29 June 2023.</p> <p>Signed</p>	
8.	<p><u>To receive reports and recommendations of Council Committees</u></p>	
8.1	Planning and Environment	10 July 2023 (pp27-28)
8.2	Policy and Finance	20 July 2023 (pp29-31)
8.3	Amenities and Recreation	27 July 2023 (pp32-38)
	<p>recommendations were put forward relating to the following -</p> <ul style="list-style-type: none"> • Councillors visit the Recreation Ground and look at the existing play equipment and the locations and come back to a meeting with further ideas. Following the comment raised by a member of the public, the CEO re-iterated the committees decision that they would not be removing any play equipment 	

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1087	<p>until a plan was in place to replace it.</p> <ul style="list-style-type: none"> To create a taskforce to deal with the drainage at Sloughfields Allotments. <p>RESOLVED that Cllrs Hickmott, Miners and Morgan are members of the taskforce to deal with the drainage at Sloughfields Allotments.</p>
9.	<p><u>Reports from Borough Councillors</u></p> <p>Cllr Bennison – Attended a meeting with Cllr Hickmott on Tuesday Cllr Hickmott -</p> <ul style="list-style-type: none"> attended a meeting at TMBC to fight against the development of the green space opposite Rocfort Road. TMBC have agreed to have this removed from their Urban Capacity Study. Is now the TMBC representative for the Holborough Lakes group relating to Antisocial behaviour. Has attended the first meeting which was very productive. Some planting is going to be put around the lake and the security patrols will continue until the end of August. <p>Cllr Mallard – attended Finance, Generation and Housing committee and raised concerns regarding the boarded-up shops in Snodland. Cllr Bell – Has attended some Borough Council meetings, but had nothing to report back from them.</p>
10.	<p><u>Town Councillors reports on meetings, events and activities attended on behalf of the Council - Councillors are reminded to only report on council related items</u></p> <p>Cllr Mrs Bell – Carnival, Open Air Church Services, Cricket Fun Day, Hollow Lane Litter picks, Events on behalf of Snodland Partnership. Cllr Ms D King – Carnival, Carnival Road Closure Cllr Mrs K Mordecai-Woolf – Carnival, Carnival Road Closure Cllr Bennison – Carnival Road closure Cllr Mrs D Crook – Carnival, Open Air Church Service Cllr P Hickmott- Carnival road closure, Open Air Church Service, 3 x Litter Picks, Cllr Miss V Lawrence – Had a meeting with the chess club, carried out work on the 10 year plan. Cllr W Mallard – Nothing to report Cllr G Miners – Attended the church open day, cricket club funday, museum audit, allotment inspection, recreation ground play equipment inspection. Cllr D Morgan – Recreation Ground play equipment inspection, meeting with Secretary STFC, Road closure for Carnival.</p>
11.	<p><u>To receive details of Payments and transfers from 22 June 2023 to 25 July 2023 from Nat West Bank totaling £50070.99 and Unity Bank totaling £8974.80 which includes BACS Payment lists pages 1589-1590, 1597-1600 and 1606-1607.</u></p> <p>Council members received details of payments and transfers prior to the meeting.</p>

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	<p>Cllr Bell queried TMBC election costs. The CEO advised that despite the election being uncontested there are still charges that arise from TMBC.</p> <p>Cllr Mordecai-Woolf – Land Registry Map – The CEO advised that the council obtain copies of Land Registry documents when there is a query relating to areas of land to ascertain the ownership.</p>
12.	<p><u>Report from the Chief Executive Officer</u></p> <p>The CEO reported on the following -</p> <p>Email received from TMBC regarding the Regulation 18 local plan consultation in Autumn 2022. The analysis of response is available to view online and Councillors have been sent a link for this.</p>
13.	<p><u>To receive amended dates for Council Meetings (December Full Council Date Change)</u></p> <p>The Councillors acknowledged and received an updated list of meeting dates with an amendment to the December full council.</p>
14.	<p><u>To consider and comment on amendment 55 waiting and on street parking at Holborough Road</u></p> <p>AGENDA ITEM MOVED PLEASE SEE ABOVE</p>
15.	<p><u>To consider and if agreed accept quotations for the refurbishment of the Cemetery Lodge Bathroom.</u></p> <p>The CEO presented two quotations for bathroom refurbishment of the Cemetery Lodge bathroom. She advised that three other companies had been approached but had been unable to quote on this occasion.</p> <p>Both quotes had been given the same specification, however both had quoted with slight differences.</p> <p>Company 1 included PVC shower panels no heating Company 2 included tiling and PC sum for under floor heating no decorating.</p> <p>The Council put forward a motion to give company 2 the opportunity to requote and omit the underfloor heating and include decorating and PVC shower panels in place of tiling.</p>
1088	<p>RESOLVED to allow the CEO to accept the most competitive quote for the Cemetery Lodge bathroom refurbishment once Company two had been given the opportunity to requote to omit the underfloor heating and include decorating and PVC shower panels in place of tiling.</p>

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16.	<u>To consider and if agreed accept quotations for the roof works at the Pavilion Café</u>		
	The CEO presented two quotations for roof works at the Pavilion Cafe. She advised that two other companies had been approached but had been unable to quote on this occasion.		
	Quote 1 £5808.00 plus VAT (using new gutters) £4908.00 plus VAT (using existing guttering).		
	Quote 2 £7005.65 plus VAT (no mention of being able to use existing gutters).		
1089	RESOLVED to accept quote 1 of £4908.00 plus VAT and re-use existing guttering.		
17.	<u>To receive planning applications with a deadline for comment prior to the next planning meeting on 24 August 2023.</u>		
	17.1 23/01378/TPOC	189 Malling Road	Ash Trees T1 and T2 of TPO in rear garden - Remove approx 5 m lengths from limbs as per tree surgeon. No Objection
	17.2 20/01483/FL	11-13 High Street	Rear extension to form storage No Objection
	17.3 23/01532/AT	22 High Street	Advertisement Consent: Back illuminated 3D fascia sign Objection out of keeping with the other shop fronts, and concerns regarding the luminosity.
18.	<u>Correspondence</u> - None		
<u>THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded, and they are instructed to withdraw.</u>			
19.	<u>To receive an update on Brooklands Lake Café (Peridise) and if available sign and seal the new lease and deed of surrender.</u>		
	A discussion took place regarding concerns about the outstanding debt and the deed of Surrender.		
1090	RESOLVED to arrange for the deed of surrender for the existing tenant at Brooklands Lake Café (Peridise) to be completed as soon as possible and this to be signed and sealed outside of a meeting by two councillors.		
1091	RESOLVED to advise the tenant at Brooklands Lake Café (Peredise) that he is in breach of his tenancy agreement and to take the necessary action required.		
20.	<u>To receive a staffing update</u>		
	The Council received an update on staffing.		

being no other business, the meeting closed at 21:24