

**Snodland Town Council – Full Council****7 June 2022**

Councillors in attendance:	Cllrs Mrs N Misy (DVC), Mrs A Barden, A Bennison, Mrs D Crook, P Hickmott, Ms D King, and J Minter,
Other Council Members in Attendance:	Mrs K Sowten (CEO)
Others in Attendance	3 Members of the public
Councillors Absent with apologies:	Cllr Mrs S Bell (C), J Butterfield, Mrs K Mordecai-Woolf (VC), W Mallard, Mrs S Shaw and County Cllr Mrs S Hohler
Councillors Absent without apologies:	Cllr D Lettington
Other Apologies:	

1.	<p><u>Apologies for absence</u></p> <p>See above. In the absence of the Chairman and Vice Chairman, The Deputy Vice Chairman chaired the meeting.</p>
2.	<p><u>Declaration of interests</u></p> <p>None</p>
3.	<p><u>Report from the Neighbourhood Police Team</u></p> <p>There were no representatives from the Neighbourhood police team. The Council members had received an E-Watch report prior to the meeting.</p> <p>Concerns were raised regarding the number of reports in the High Street. The CEO advised that this is an ongoing problem, and the police are dealing with it.</p>
4.	<p><u>County Councillor's Report</u></p> <p>A report was received from Cllr Hohler, however the CEO was unable to access her emails at the time of the meeting to give full details of the report. This will be sent out to Councillors after the meeting to give them the opportunity to respond at the next full council.</p>
5.	<p><u>Questions from the public</u></p> <p>A member of the public raised concerns regarding the high level of anti-social behaviour and serious assaults in the Town and the lack of police presence, together with the lack of support from the police following any incidents that have been logged. There is a lot of content on local community pages on social media and a lot of these incidents are not reported to the police on 101.</p> <p>The member of the public raised the following points –</p> <ul style="list-style-type: none"> <li>• what is being done to deter these youths</li> <li>• is anything being put in place to prevent them from carrying out these offences.</li> <li>• people are scared to confront these youths due to the threats and backlash.</li> <li>• parents are scared to allow their children out unaccompanied.</li> <li>• Tracey Crouch has been contacted, who in turn has written to a minister on the</li> </ul>

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	<p>residents' behalf.</p> <ul style="list-style-type: none"> <li>• Kent police statistics show that we are above average for our crime reports in May with 28 counts of vandalism in Snodland West and 5 violent assaults in Snodland East.</li> <li>• The local Community Support Warden is aware of the situation.</li> <li>• There appears to be a lack of communication between Kent Police and our local PCSO.</li> </ul> <p>The police were not in attendance at the meeting.</p> <p>A councillor reiterated advise that the council has always been given by the police, which is that all incidents should be reported to 101. The more people that report what is going on, the higher the police presence will be. If no crimes are reported then the figures do not give a true reflection of the problems. This message needs to be fed back to all residents.</p> <p>The CEO reminded Councillors and Residents of the monthly drop in centre that is held at the Town Council, which is attended by the Community Safety Unit, PCSO's and sometimes more senior members of the Police.</p> <p>A councillor expressed his complete disgust and given the amount of dissatisfaction raised by residents regarding incidents of people being attacked and anti social behaviour, they should not have to go to a local drop in centre to speak to a PCSO and suggested that the Town Council should get a senior member of the police perhaps the Head of Division to come down and talk to us as a council. At this point it was felt that no other organisations need to be involved, however this may be something to consider in the future.</p> <p><b>0906 RESOLVED</b> to invite the Head of Division at Kent Police to attend a meeting with the council to discuss the number of attacks and anti-social behaviour in Snodland.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The chairman reminded councillors of the protocols when speaking at a meeting. To ensure that they raise their hand and only speak when instructed to do so by the chairman. Only one councillor should speak at a time.</p>
7.	<p><u>To resolve the Minutes of the Full Council held on 14 April 2022 (pp114-118) and Annual Council held on 5 May 2022 (pp1-5) are a correct record</u></p> <p><b>0907 RESOLVED</b> – that the Minutes of the Full Council meeting held on 14 April 2022 (pp114-118) and Annual Council held on 5 May 2022 (pp1-5) were agreed as a correct record.</p> <p>Signed .....</p>

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8.	<u>To receive reports and recommendations of Council Committees</u>	
8.1	Planning and Environment – 28 April 2022	(pp 119-120)
8.2	Policy and Resources – 19 May 2022	(pp 6-8)
<b>0908</b>	<p>In the absence of the Chairman the following recommendations were put forward</p> <p><b>RESOLVED</b> to purchase 8 cast iron bins for the Cemetery and review once they have been in situ at the end of the summer with a view to purchase 3 more for New Potyns. To be purchased from Repairs and Renewals budget at a cost of £2491.68 plus VAT and P&amp;P.</p>	
8.3	Planning and Environment – 23 May 2022	(pp 9-11)
	<p>Cllr Hickmott thanked the CEO for obtaining the information regarding the Informal consultation from KALC.</p> <p>The following recommendations were put forward</p> <p>to contact KCC Officers to ascertain if KCC would be carrying out a consultation. If they would not be carrying out a consultation at the time then the Town Council should carry out a survey.</p> <p>The CEO had contacted KCC who had advised her of the next steps in the process which are as follows –</p> <p>An informal consultation to ensure that residents understand what is being proposed. Residents need to understand that the proposals produced are the maximum amounts of on street parking that can be accommodated whilst still maintaining safe access, visibility and turning throughout the site. The Town Council can reproduce copies of the map for the purpose of carrying out informal consultations and discussion with residents to be used as a rough guide plan. Following the results of the informal survey and if a favourable response, a formal consultation will be required, and an amended traffic regulation order (TRO) written for the proposed changes to the parking restrictions. This process costs in the region of £3,000 and is non-refundable if there are objections which can lead to the proposed changes being abandoned. If there are objections to the formal consultation, these will need to be reported to the JTB.</p> <p>Funds would need to be identify to progress the TRO and formal consultation. It may be possible to add our changes to any TRO's which TMBC are currently working on, as combine orders greatly reduces costs. It may be possible to progress the scheme from the KCC small works budget. Or alternatively it may be something the Town Council would be able to fund. The cost of the TRO, consultation and physical works on the ground is likely to total around £6,000-£9,000 for the scheme.</p> <p>The Chairman moved Item 17.1 Holborough Parking to be included with this item.</p> <p>An email had been received from a resident in Holborough Road regarding the parking issues along Holborough Road.</p> <p>A recent incident relating to the parking caused concerns for the Kent Fire and Rescue Service. This issue has been expedited to KCC because of safety issues</p>	

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	<p>which could lead to further yellow lines being installed along Holborough Road, making the situation worse than it is now. When residents can't park on Holborough lakes this has a knock on effect onto Holborough Road, which in turn spills onto Willowside, Covey Hall Road and Clocktower Mews.</p> <p>The CEO will make contact with KCC engineer to see if these proposals have been put forward.</p> <p><b>0909 RESOLVED</b> to carry out an informal consultation on the removal of Double Yellow Lines from part of Holborough Lakes. This was a recorded vote 2 against the proposal and 5 for the proposal.</p> <p>A Survey is to go out in conjunction with the next newsletter. There were concerns regarding the survey going out to all residents in Snodland. The Committee agreed that the logistics of how the consultation goes out should be looked at in more detail and reported back.</p>
	<p>Amenities and Recreation – 31 May 2022   (pp12-15)</p>
9.	<p><u>Reports from Borough Councillors</u></p> <p>Councillor Hickmott reported that most meetings at the Borough were still being carried out on Teams and had nothing to report.</p>
10.	<p><u>Town Councillors reports on meetings, events and activities attended on behalf of the Council - Councillors are reminded to only report on council related items</u></p> <p>Jubilee Event – Cllrs Mrs D Crook, J Minter, Mrs A Barden, A Bennison, P Hickmott and Ms D King. Litter Pick Potyns – Cllr P Hickmott Hedgehog Litterpick – Cllrs P Hickmott &amp; A Bennison Coffee and Chat at All Saints Church – Cllr A Bennison</p>
11.	<p><u>To receive details of Payments and transfers from 1 April 2022 to 30 May 2022 for Bank Accounts totaling £235503.40 which includes BACS Payment lists p1341-1344, 1352 – 1354 and 1364-1366.</u></p> <p>Council members received details of payments and transfers prior to the meeting. No questions were raised</p> <p><b>0910 RESOLVED</b> - to accept the details of Payments and transfers from 1 April 2022 to 30 May 2022 for Bank Accounts totaling £235503.40 which includes BACS Payment lists p1341-1344, 1352 – 1354 and 1364-1366.</p>
12.	<p><u>Report from the Chief Executive Officer</u></p> <p>The Chief Executive thanks everyone for attending the Jubilee Event which was a great success and some very positive feedback had been received. The Event was well attended with between 800 – 1000 people. The Security Staff were a welcome</p>

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	<p>addition to the event and will be used at future events.</p> <p>The Mens Mind Project Co-ordinator would like to come along to the next full council to introduce himself and explain what the group is about and what they are achieving.</p> <p>The Tractor insurance has only just been received and this is due for renewal, however this was unable to be added as an Agenda item due to the renewal date of 17 June and no other meetings prior to the renewal date to approve. The cost of the renewal is £1820.59 which is a reduction on last years.</p> <p>Councillors agreed that we cannot be without insurance and sometimes these things must be agreed without an agenda item due to timing constraints.</p> <p><b>0911 RESOLVED</b> to renew the Tractor insurance at a premium of £1820.59.</p> <p>The CEO reported that she is still awaiting the decision from TMBC on the planning for the pump track this is expected this week.</p>
13.	<p><u>To Receive a request for a sale of land – Snodland Common K399152</u></p> <p>The Council had received requests for the sale of Snodland Common from two companies.</p> <p>The land is not for sale, however the use of the car park could be leased to the HGV company. The CEO pointed out that there is a weight limit on the bridge so it would not be feasible. There are also planning constraints on Common Land.</p> <p>Further discussions were made over the future use of Brooklands Lake under confidential.</p> <p><b>0912 RESOLVED</b> not to sell the land at Brooklands Lake and to allow the CEO to advise any future enquirers that the land is not for sale.</p> <p><b>0913 RESOLVED</b> that there are no other land holdings that the Council are looking to sell.</p>
14.	<p><u>To Receive details of council Meetings from June 2022 – April 2023</u></p> <p><b>0914 RESOLVED</b> to accept the dates of council meetings from June 2022 – April 2023</p>
15.	<p><u>To consider and approve the Annual Governance Statement 2021/22</u></p> <p>Information was sent to the Committee prior to the meeting. The Committee considered the Annual Governance Statement.</p> <p><b>0915 RESOLVED</b> – to approve the Annual Governance Statement 2021/22.</p>
16.	<p><u>To Approve the Accounting Statements 2021/22</u></p>

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0916	<b>RESOLVED</b> to approve the Accounting Statements 2021/22.
17.	<u>Correspondence</u>
17.1	Holborough Parking Please refer to Item 8.3 above
17.2	An email has been received from Townsend Hook Bowls Club regarding clashes with fixtures which cause problems with parking between the football club and the Bowls Club. The Bowls Club have put in a request for a sign on Bowls Club match days requesting 20 parking spaces to be reserved. The Council did not feel a sign will work as many do not take notice of signs and suggested that the area needs marshalling. The Council also suggested that the two clubs should meet and resolve the issues.
0917	<b>RESOLVED</b> to ask the Bowls and Football clubs to meet to discuss the issues between themselves and come up with a suitable compromise.
<b><u>THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded, and they are instructed to withdraw.</u></b>	
18.	<u>To discuss issues relating to Peridise Café</u>
0918 0919	A report has been received from the tenant at Peridise café which was taken into consideration by the council. Several discussions took place. Two Resolutions were past in relation to the issues discussed. (0918 & 0919)
19.	<u>To Sign the Licence Agreement for the Pavilion Café</u>
	The CEO presented the renewal for the Licence agreement for the Pavilion Café.
0920	<b>RESOLVED</b> to approve the Licence Agreement for the Pavilion Café.
20.	<u>A1 Plan to be signed for Brooklands Lake Lease</u>
0921	<b>RESOLVED</b> for Cllr Bell and Cllr Butterfield to sign the A1 plan.

being no other business, the meeting closed at 20:55