



# Snodland Town Council

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9<sup>th</sup> April 2024

Sir/Madam

## To Members of the Policy and Finance Committee (Copies to all Council Members)

You are summoned to attend a meeting of the Policy and Finance Committee to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on **Tuesday 16<sup>th</sup> April 2024 at 7.30pm.**

### K Sowten

Karen Sowten  
Chief Executive

### ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC

Report Attached	Item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 7 <sup>th</sup> March 2024
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
	5.	Audit Trail to be given by a Councillor
✓	6.	Year End review
✓	7.	Financial Review 7.1 Income and Expenditure Report 7.2 Expenditure under delegated authority 7.3 Aged Debtors – Small claims court costs 7.4 Earmarked Reserve and Capital Reserve Balances
✓	8.	To confirm fees for the proposed Internal Audit plan for 2024/25 from KCC Audit.
✓	9.	To advise of additional costs set by the grave digger to be reflected in the new cemetery pricing for April 2024.
✓	10.	To advise on new prices on the Cremation Kerbs following the acceptance of a quote to be reflected in the new cemetery pricing for April 2024.
	11.	To consider additional costs relating to the external refurbishment at the Devonshire Rooms.
	12.	Correspondence