



# Snodland Town Council

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28<sup>th</sup> November 2023

## **TO ALL MEMBERS OF THE COUNCIL**

You are summoned to a Full Council meeting of Snodland Town Council to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on **Tuesday 5<sup>th</sup> December 2023 at 7.30pm**

### ***K Sowten***

Karen Sowten  
Chief Executive

**All meetings are open to members of the public. Information on how to observe the meeting will be published on the Council's website.**

Report Attached	Item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of interests
	3.	County Councillor's Report
	4.	Councillor Co-Option
✓	5.	Report from Neighbourhood Police Team/E-watch report
	6.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
✓	7.	To resolve that the Minutes of the Full Council held on 31 <sup>st</sup> October 2023 (pp 70-75) are a correct record
	8.	To receive reports and recommendations of Council Committees
✓		8.1 Planning and Environment 13 November 2023 (pp 76)
✓		8.2 Policy and Resources 23 November 2023 (pp 77-79)
		8.3 Amenities and Recreation 30 November 2023 Cancelled
	9.	Reports from Borough Councillors
	10.	Town Councillor reports on meetings, events & activities attended on behalf of the Council – <b>Councillors are reminded to only report on council related items</b>
✓	11.	To Approved the amended Financial Regulations
✓	12.	To receive the Internal Audit Report for 2023/24 Visit 1
✓	13.	KALC Community Award Nominations
✓	14.	To receive details of Payments and transfers from 25 October to 27 November 2023 from Unity Bank totaling £5607.77 and Nat West Bank totaling £56621.96 which includes BACS Payment lists pages 1668, 1677-1679, 1683-1984
✓	15.	To consider the second draft budget for 2024/25
✓	16.	To receive a report on the play inspection and quotation for repairs on the play equipment
	17.	Report from the Chief Executive Officer
	18.	Correspondence