



Snodland Town Council

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29th February 2024

Sir/Madam

To Members of the Policy and Finance Committee (Copies to all Council Members)

You are summoned to attend a meeting of the Policy and Finance Committee to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on **Thursday 7th March 2024 at 7.30pm.**

K Sowten

Karen Sowten
Chief Executive

ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC

Report Attached	Item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 30 th January 2024
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
✓	5.	Audit Trail to be given by a Councillor
✓	6.	Financial Review 6.1 Income and Expenditure Report 6.2 Expenditure under delegated authority 6.3 Aged Debtors 6.4 Earmarked Reserve and Capital Reserve Balances
✓	7.	To consider quotations for repair, replacement, or new installation of CCTV & Intruder Alarm Systems for various premises of Snodland Town Council
✓	8.	To approve the Procurement document for cemetery roadway repairs
✓	9.	To consider and if agreed recommend to full council the adoption of the Investment Strategy 2024-2025.
✓	10.	To consider options relating to the costs of staff recruitment.
	11.	Correspondence
THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to withdraw.		
✓	12.	To receive an update on Brooklands Lake Café.