

Snodland Town Council – Amenities and Recreation Minutes

29 February 2024

Committee Members in attendance:	Cllrs Mrs D Crook (C), Mrs S Bell, A Bennison, P Hickmott, G Miners, and S Loader
Non Committee Members in attendance:	Cllr D Lettington
Committee Members Absent with apologies:	Cllrs D Morgan (VC), Mrs J Ayers, Mrs V Barker, Mrs D King and W Mallard
Committee Members Absent without apologies:	Cllr Mrs K Mordecai-Woolf
Council Staff Present:	Mrs K Sowten (CEO)
Members of the public:	

1.	<u>Apologies for absence</u> see above
2.	<u>Declaration of Interests</u> None
3.	<u>Minutes - To agree the minutes of the meeting held on 23rd January 2024</u> The minutes of the meeting held on the 23 rd January 2024 were agreed as a true record.
4.	<u>Questions from the Public –</u> No members of the public present
5.	<u>Snodland Goes Cleaner</u> The CEO advised that a new schedule of litter picks had been distributed. The first litter pick will be on Sunday 3 March at 11am in the Cricket Meadow. Cllr Mrs Barker has already volunteered to co-ordinate the pick. The litter pick scheduled for Saturday 6 April at 11am at Willowside will be co-ordinated by Cllr Lettington.
6.	To consider recommendations from the Allotment Sub Committee The Allotment sub committee meeting was cancelled, however as requested at a previous meeting a council committee met to discuss the way forward with regards to administration of the allotments (copy of minutes on file) with recommendations put forward to the Amenities and Recreation Committee. 1175 RESOLVED to disband the Allotment Committee with the inspections and initial viewings for prospective allotment holders being carried out by a combination of Councillors and Council Staff. 1176 RESOLVED to ban the future use of cement fibre board. No new structures to be built using Cement fibre board. Any loose Cement fibre board should be removed from the allotment plot by the allotment holder. Existing structure repairs not to use Cement fibre board.

Snodland Town Council – Amenities and Recreation Minutes

29 February 2024

1177	RESOLVED Implementation of a £50 deposit for new plot holders, which will only be refunded if when they leave the plot it is free of rubbish.
7.	<p><u>To receive a report from the events committee</u></p> <p>The CEO gave a report from the events committee meeting held on 20 February –</p> <p>D-Day - Thursday 6th June 2024:</p> <ul style="list-style-type: none"> • Plans are underway for an event commemorating the 80th Anniversary of D-Day. • The event will be held at Christ Church and the Church Hall, offering lunch, refreshments, and a film for the older generation. • Efforts are being made to invite 80 people, with a capacity for 100. • Local Fish & Chips shops will be approached to provide food. • Seeking donations from Snodland Partnership for funding. • Volunteers are needed for assistance. • A beacon lighting ceremony and music is planned for 9:30 PM at Potyns. <p>Carnival - Saturday 6th July 2024:</p> <ul style="list-style-type: none"> • The parade is canceled, and the event will feature larger pitch sizes for demonstrations. • Stalls are encouraged to advertise their causes. • Local entertainers will perform, funded by the Carnival fund. • Event timings are extended from 1 PM to 5 PM. • Volunteers are needed for setup and cleanup. • The Fun Fair and inflatables are considered for entertainment. • Security measures were discussed, including compliance with "Martyn's Law." <p>Fireworks - Wednesday 6th November 2024:</p> <ul style="list-style-type: none"> • Volunteers are needed for collections and road closures. • Security and lighting arrangements are confirmed. • The Fun Fair will provide small rides. <p>Christmas - Saturday 30th November 2024:</p> <ul style="list-style-type: none"> • The focus shifts from a traditional Christmas event to a Lantern parade and light switch-on. • Scouts may take over the Grotto with donated gifts. • The Fun Fair offers assistance with rides. • Coordination with the Scouts' market event. <p>7.1 <u>To approve costs from General Reserves for D-Day Commemoration.</u></p> <p>The CEO advised that she had secured funding for £2000 for the D-Day</p>

Snodland Town Council – Amenities and Recreation Minutes

29 February 2024

	<p>Commemoration event. The total cost of the event will be in the region of £3000 this includes the new Beacon, fish and chip lunch, refreshments and snacks during the film for 80 of our Senior Residents (over 70).</p> <p>The council will approach the Church, Stara, Pilgrims View and WI in the first instance for a guest list. Also if any councillors know of anyone that would qualify they should let the office know.</p> <p>A quote has been received for a new permanent Beacon which could be installed at New Potyns in the dog walking field. The cost of the Beacon would be £1491.00 plus fitting.</p> <p>Local Farmer, Simon Lingham also has a Beacon that is stored at his farm. He will install the beacon on a telegraph pole and fill ready for lighting. After the event he will take the beacon down and store at his farm.</p> <p>The Committee felt that the Beacon should remain in a permanent position with a plaque commemorating the event.</p> <p>1178 RESOLVED to ask Simon Lingham to install and Beacon stored at his farm on a permanent basis. If this is not acceptable to him, then to purchase a new beacon at a cost of £1491.00 plus fitting.</p> <p>1179 RESOLVED to cover the costs of £1000 from General Reserves for D-Day Commemoration.</p>
8.	<p><u>To consider security to the entrances at Willowside</u></p> <p>The Committee considered the three vulnerable access areas at Willowside.</p> <ol style="list-style-type: none"> 1) Holborough Road entrance 2) Willowside entrance adjacent to No 31 3) Willowside entrance adjacent to No. 65 <p>The three areas were discussed with the following observations were made and recommendations for quotes –</p> <ol style="list-style-type: none"> 1) Malling Road entrance is no longer used for vehicle access. To take out the old wooden fence that is currently broken, clear the brambles and dogwood, install bow top fencing from the existing pedestrian access point along towards the first bollard on Holborough Road (approx. 60-70metres) and then replant with a more suitable alternative. 2) Willowside entrance adjacent to No. 31 has two fixed sleepers across the entrance. This was considered a better option for access. Removing the sleepers and replacing with a gate. 3) Willowside entrance adjacent to No. 65 has a slight bank and sleepers and is the current access point for mowing. Consideration was given to remove the sleeper and replacing with concrete bollards. <p>Areas 2 and 3 are prone to becoming muddy during the winter months with the access areas concentrated in defined areas. With the installation of concrete bollards the accesses would be spread over a large area.</p>

Snodland Town Council – Amenities and Recreation Minutes

29 February 2024

9.	<p><u>To consider quotations for replacement gates at the Recreation Ground for security and health and safety.</u></p> <p>The Committee considered the two access areas to the Recreation Ground. Under delegated authority the CEO has approved a quotation to repair the ornate gates at the Malling Road entrance as they are a health and safety concern. This includes to repair the railings and gates and the supply of new posts welded to existing for £800. The CEO is currently waiting for quotes to replace the vehicle and pedestrian gate at Recreation Avenue. This will be for Bow Top fencing. Unfortunately these quotes did not arrive in time for the meeting. The Committee agreed that there was no need for a pedestrian gate in this area as there is not one at present. Cllr Lettington volunteered to paint the ornate gates once they have been repaired.</p>
10.	<p><u>To discuss the feasibility and location of potential fencing and/or hedge infill along the boundary at Potyns.</u></p> <p>The committee considered the safety concerns stemming from open access through trees and hedges along Paddlesworth Road that necessitate urgent attention and proactive measures. A quote has been received for 27 bays of pallside fencing to be installed in sections where there are gaps in the hedgerow. While the installation of this section of fencing presents a partial solution, its effectiveness is limited and therefore a quote should be obtained for a complete fence.</p> <p>It was suggested that planting in the gaps should be considered, however this would take time to mature and the areas would just be trampled down and the new planting destroyed.</p> <p>A recommendation was put forward to obtain a price for pallside fencing to be installed along the entire length of the inside of Potyns from the Paddlesworth Road car park to the Community Centre car park, ensuring that there are no gaps to allow access into the hedgerow.</p>
11. 1180	<p><u>To receive a copy of the latest play inspection report</u></p> <p>A quarterly play inspection was carried out in early February and the committee considered the findings. It was noted that the chains for the Toddler Swing had been omitted from the November report.</p> <p>RESOLVED to replace the tail chains on the Toddler Swing at Potyns.</p>
12. 1181	<p><u>To discuss repairs relating to the Mosaic</u></p> <p>The Committee discussed the Mosaic, which had been removed from the Co-op wall by the builders. The Mosaic is in a very poor state and needs a lot of repair. Cllr Mrs Bell has volunteered to ask the BBC Repair shop if they would be prepared to take this on as a project. Once it has been repaired it could be housed in the museum garden.</p> <p>RESOLVED to approach the BBC Repair shop to see if they will consider the restoration of the Mosaic as a project.</p>

Snodland Town Council – Amenities and Recreation Minutes

29 February 2024

13.	<p><u>Correspondence</u></p> <p>An email request was considered relating to a Memorial at the Cemetery. The Committee approved the memorial on the understanding that it complied with the Cemetery Regulations regarding the size of the memorial.</p>
<p>THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded, and they are instructed to withdraw.</p>	
14. 1182	<p><u>To discuss the lease terms for Snodland Town Football Club</u></p> <p>The Committee considered the annual agreement relating to the football club. RESOLVED to implement the Snodland Town Football Club agreement to include the use of the 3g for the winter period at an agreed rate.</p>
15.	<p><u>To receive an update relating to Brooklands Lake Café</u></p> <p>The CEO gave an update on the current situation regarding Brooklands Lake Café.</p>

There being no other business, the meeting closed at 21:10