



# Snodland Town Council

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21<sup>st</sup> February 2025

Sir/Madam

## To Members of the Policy and Finance Committee (Copies to all Council Members)

You are summoned to attend a meeting of the Policy and Finance Committee to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on Thursday 27<sup>th</sup> February 2025 at 7:30pm

### K Sowten

Karen Sowten  
Chief Executive

### ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC

Report Attached	Item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 5 <sup>th</sup> December 2024
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
✓	5.	Audit Trail to be given by a Councillor
✓	6.	Financial Review 6.1 Income and Expenditure Report 6.2 Expenditure under delegated authority 6.3 Outstanding Sales Ledger Aged Balances 6.4 Earmarked Reserve and Capital Reserve Balances
✓	7.	To receive an update on Snodland Men's Mind Project and consider ways to help the group.
✓	8.	To confirm fees for the proposed Internal Audit plan for 2025/26 from KCC Audit.
✓	9.	To consider quotations for the fencing at Potyns Sportsground
✓	10.	To consider quotations for upgrade to lighting timers on the 3g pitch
✓	11.	To receive a request relating to increased fees for the 3g pitch
✓	12.	To receive an update relating to Brooklands Pavilion Community Use
✓	13.	To receive an update on the gov.uk email addresses
	14.	Correspondence